



East Bay Regional Communications System Authority



Participating agencies include Alameda and Contra Costa Counties and the following cities and special districts: Alameda, Albany, Antioch, Berkeley, Brentwood, Clayton, Concord, Danville, Dublin, El Cerrito, Emeryville, Fremont, Hayward, Hercules, Lafayette, Livermore, Martinez, Moraga, Newark, Oakland, Oakley, Piedmont, Pinole, Pittsburg, Pleasant Hill, Pleasanton, Richmond, San Leandro, San Pablo, San Ramon, Union City, Walnut Creek, East Bay Regional Park District, Kensington Police Community Services District, Livermore Amador Valley Transit Authority, Moraga-Orinda Fire District, Rodeo-Hercules Fire District, San Ramon Valley Fire District, California Department of Transportation, Ohlone Community College District, Contra Costa Community College District, Dublin-San Ramon Services District and University of California, Berkeley

BOARD OF DIRECTORS MEETING

NOTICE OF REGULAR MEETING

DATE: February 28, 2025

TIME: 10:00 a.m.

PLACE: Alameda County Sheriff's Office of Emergency Services and Homeland Security
4985 Broder Blvd.
Dublin, CA 94568

MINUTES

1. Call to Order/Roll Call

Chair King called the meeting to order at 10:01 a.m.

Present: J. Aguiar, A. Averiett, G. Beaudin, J. Beltran, J. Calabrigo, D. Covington, J. Diaz*, J. Ezell, R. Filice, J. Johnson, J. King, M. Salinas, S. Shaw, M. Shorr, C. Silva, K. Stepper, P. Stokes, M. Toms*

*Non-voting alternate

Bm. Johnson arrived at 10:18 a.m. (item 7.2).

Bm. Aguiar arrived at 10:27 a.m. (item 7.4).

2. Introductions and Recognition

2.1 New Board Members

Shannon Shaw was introduced as the newest member to the Board.

3. Public Comments – None.

4. Consent Calendar

On motion of Bm. Stepper, seconded by Bm. Silva, and by unanimous vote, the Board approved the items on the consent calendar as recommended.

4.1 Approval of Minutes from the Board Meeting of December 6, 2024

Recommendation: Approve the minutes of December 6, 2024.

4.2 Receive Status Report on System Operations

Recommendation: Receive the report.

4.3 Receive Mid-Year Budget Report

Recommendation: Receive update on mid-year budget status report.

4.4 Receive Mid-Year Accounts Receivable Report

Recommendation: Receive the summary of the Accounts Receivable aging report.

5. Written Communications: None

6. Public Hearings: None

7. Action Items:

7.1 Consider Adoption of a Resolution Authorizing the Board Chair to Sign a Letter of Support for a Federal Community Project Funding Application to Acquire Two Radio Sites on Wheels

Recommendation: Consider Adoption of Resolution No. 25-01 authorizing the Board Chair to sign a letter of support for a federal community project funding application to acquire two sites on wheels for resilient radio communications

Executive Director Swing reported the funding is generally for \$1M to \$2M for a site on wheels (SOW). The request would be for two SOWs, to allow one for each county, submitted as a single regional application. An additional funding source will need to be identified in the amount of \$440,000 which is approximately 20% of the total estimated cost of the award of the grant. The Contra Costa County Board of Supervisors has reviewed the framework of the application and will be submitting the application if approved by the EBRCSA Board of Directors. It is anticipated that the application will be due in April.

The Board requested talking points be provided to the members of the board who are elected officials and will be in Washington DC to speak with legislators. Executive Director Swing will provide the fact sheet.

On motion of Bm. Stepper, seconded by Bm. Shorr, and by unanimous vote, the Board approved the item as recommended with additional direction to fund the ongoing sustainability of the radio sites on wheels.

7.2 Consider Formation of an Ad-Hoc Working Group to Update the Authority By-laws

Executive Director Swing reported that the Operations and Finance Committees recommended formation of a working group comprised of two members from each committee to update the EBRCSA By-laws. The Board Chair and Executive Director proposed the following members:

- Cindy Silva, Board Member (Finance Committee – Elected Official, Contra Costa County)
- Joe Calabrigo, Board Member (Finance Committee – City Manager, Contra Costa County)
- Jon King, Board Chair (Operations Committee – Law Enforcement, Contra Costa County)
- Matthew Nichelini, Alternate Board Member (Operations Committee – Fire, Alameda County)
- Staffed by David Swing, Executive Director (EBRCSA)

Bm. Shorr moved, seconded by Bm. Shaw, that the Board approve the formation of an ad-hoc working group to update the Authority By-laws with a modification to add a fifth member to the working group representing Contra Costa County Administrator's Office.

Bm. Silva requested an amendment to the motion to modify the working group membership to include two additional members representing Alameda and Contra Costa County's Administrator's Offices.

On amended motion by Bm. Shorr, seconded by Bm. Shaw, and by unanimous vote, the Board approved the formation of an ad-hoc working group to update the Authority By-laws with a modification to add two members representing Alameda and Contra Costa County's Administrator's Offices to the working group.

7.3 Consider Adoption of a Resolution Authorizing the Board Chair to Sign a Letter Requesting the Extension of Technical Support for Critical Radio Infrastructure to Motorola Solutions Incorporated

Recommendation: Adopt Resolution No. 25-02 authorizing the Board Chair to sign a letter requesting the extension of technical support for critical radio infrastructure to Motorola Solutions Incorporated

Executive Director Swing reported that the item is requested to help ensure that support from Motorola remains ongoing during the equipment replacement process in the six to eight years after the planned end of support. EBRCSA will continue paying for the existing maintenance agreement for support with Motorola.

On motion of Bm. Stepper, seconded by Bm. Covington, and by unanimous vote, the Board approved the item as recommended.

7.4 Consider Adoption of a Resolution to Authorize the Board Chair to Sign and the Executive Director to Implement a Land Lease for a Radio Tower on Walton Lane with the City of Antioch

Recommendation: Adopt Resolution No. 25-03 authorizing the Board Chair to sign, and the Executive Director to implement, a land lease for a radio tower on Walton Lane with the City of Antioch

Executive Director Swing reported that any action by the Board will be brought back to the Antioch City Council for approval. There are two amendments proposed for the Board to consider from the City of Antioch. The City of Antioch is agreeable to the duration of a 20 year lease and is proposing the following changes:

1. \$1.00 annually recurring lease for up to 20 years.
2. The Authority may not rent space on the tower without written permission of the City of Antioch.

On motion of Bm. Calabrigo, seconded by Bm. Stepper, and by unanimous vote, the Board approved the item with additional modification to the terms of the lease agreement to be presented to the Antioch City Council for approval as follows:

1. Extend the lease for an initial term of 20 years with two 10-year extensions for a total term of 40 years
2. EBRCSA will be permitted install equipment for other public safety partners on the tower without the approval of the City of Antioch.

The Board further directed that the Executive Director implement the terms of the lease aligned with the intent of the Board of Directors as provided in the motion.

8. Committee Updates:

8.1 Receive Informational Report on Recent Finance Committee Activities

Bm. Salinas reported on updates.

8.2 Receive Informational Report on Recent Operations Committee Activities

Bm. King reported on updates.

9. Reports:

9.1 Receive Informational Report on Radio Purchase Agreement

Executive Director Swing reported that the Contra Costa County Board of Supervisors approved the radio purchase agreement that provides a 38.95% discount on retail purchasing price of radios. A letter will be sent out to member agencies next week to advise members of ability to begin purchasing the radios.

9.2 Receive Informational Report on Pearl Radio Site Shelter

Executive Director Swing reported that the contract for new radio shelter purchase and approval is anticipated to be brought to the Board in May pending advancement with EBMUD.

10. Agenda Items for Next Meeting:

10.1 Walton Lane Radio Site Plan and Contracts

Bm. Ezell requested an item to discuss encryption with agreement by Bm. Beltran for a status update.

Executive Swing provided a brief overview that in 2020 the Department of Justice (DOJ) required agencies to protect personally identifying information including on radio channels. The DOJ's standard is 256 AES level of encryption, previously at 128 ADP. Most agencies use open non-

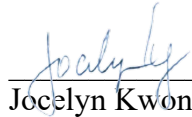
encrypted channels. The Authority communicated to its membership about purchasing encryption keys. The Authority's plan is to provide options to agencies to have radio programming at 256 AES encryption. The radio shops are on track to have an encryption effective date in August 2025. Encryption is included in the radios that are offered in the radio purchase agreement at the discounted rate. Executive Director Swing can provide a future report with more information.

Bm. Silva inquired if a budget approval item would be forthcoming. Executive Director confirmed it will be brought to the Board.

11. **Board Comments** – None.

12. **Adjournment**

There being no further business, the meeting was adjourned at 10:52 a.m.



Jocelyn Kwong, Board Secretary